

GRIEVANCE REPORT (Continued)

Step No. 2
CONTINUED

In attendance: For the Union:

For the Authority:

Answer of Department Head _____

Date Answered _____

Signature of Department Head

Time of Notification of Answer _____

Signature of Union Representative

Step No. 3

APPEAL

Referred to the Personnel — Industrial Relations Department:

Date _____

Reasons for Appeal _____

Signature of Union Representative